



Adobe InDesign Introduction

Exploring the InDesign Environment

- Identify the InDesign Interface Components
- Customize the Interface
- Use the Navigation Controls
- Set General and Interface Preferences

Designing Documents

- Create a Document
- Add Text
- Add Graphical Objects

Enhancing Documents

- Format Characters and Paragraphs
- Apply Colors, Swatches, and Gradients
- Apply Fills and Strokes
- Create and Apply Styles

Work with Page Elements

- Arrange Objects
- Align Objects
- Manage Page Elements with Layers

Managing Objects

- Transform Objects
- Manipulate Objects
- Thread Text Frames
- Search and Replace Content
- Edit Text

Work with Tables

- Create a Table
- Modify a Table Structure
- Format a Table

Finalising Documents

- Check Documents for Errors
- Print a Document
- Package Files
- Export PDF Files for Commercial Printing
- Prepare PDF Files for Web Distribution

Q & A

Our 'hands-on' one day training course teaches delegates to create page designs and learn typography skills upon completion of this comprehensive course. No previous knowledge of Adobe InDesign is required. Delegates should be comfortable with using a computer generally.

