



Microsoft PowerPoint Advanced

- Understand and use Advanced Shape and Graphic Techniques
- Work with SmartArt for both Text and Images
- Use Media to add Video and Audio
- Create your own Video screen capture
- Create professional Slide Shows using new techniques
- Record and Save the show as a video
- Use Action Buttons and hyperlinks
- Work with Animation and Motion Paths
- Work “behind the scenes” with slide masters
- Create and use new Themes and Templates
- Work with Custom Shows and other Slide Show set up options

Our 1-day Microsoft PowerPoint Advanced course is designed for confident users who have mastered the basics and want to unlock PowerPoint's most powerful features. Explore dynamic techniques for creating engaging, professional presentations—including video, audio, and advanced animation. A lively, practical course that helps you get the very best out of Microsoft PowerPoint.

