TCS Training

Microsoft Copilot Licensed for Microsoft 365 Advanced

What's new in Copilot
- Updates and changes
- How is it going?
- Any problems to solve today?

Advanced Copilot Business Chat
- Improved prompting and prompt engineering
- Prompt Coach
- Using Pages effectively
- Scheduling prompts
- Customising your Copilot environment

Using Copilot Search
- Using the Library
- Copilot search

Using Copilot Agents
- What is an Agent?
- Using Researcher and Analyst
- Other Agents
- Using Agents with Applications

Creating a Copilot Agent
- Creating an Agent
- What the Agent should do
- What the Agent shouldn't do
- Data locations for Agents
- Adding questions and other settings
- Testing the Agent
- Sharing the Agent

Work with Copilot Notebooks
- What is a notebook?
- Create a notebook
- Adding resources
- Working with Pages
- Using your Notebook
- Audio options

Our 'hands-on' one day Microsoft Copilot for Microsoft 365 Advanced course for those that want to take their AI skills to the next level. To attend this course, you should be familiar with topics covered on our Microsoft Copilot Premium Introduction level course.

Please note: A premium Copilot license is required.